

Muncie Community Schools

2500 N. ELGIN STREET • MUNCIE, IN 47303- 2241

Prepare Now - Anticipate the Future

March 2, 2020

Dear MCS Parents and Guardians,

The coronavirus (COVID-19) is creating a lot of attention globally. MCS is closely monitoring the evolving coronavirus situation. The Centers for Disease Control (CDC) have been updating the country on the status, and what steps should be taken moving forward. There is nothing more important to us than the health and safety of our students and the MCS community.

We want to share with you some of the steps our school has taken to prevent the spread of illness across our campus. Based on the current information, health officials are recommending local communities and schools should take the same steps to protect against COVID-19 as we take to prevent the spread of everyday illnesses like the common cold or the flu:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your mouth and nose with the inside of your elbow when you cough or sneeze.
- Clean and disinfect frequently touched objects and surfaces.
- Limit handshaking.

We will continue to consult with the Delaware County Health Department and the Indiana State Department of Health to follow their recommendations. In the event the schools would be closed for an extended period of time, we would utilize eLearning days for students per Indiana Department of Education (IDOE) recommendations.

While a new type of illness can be scary, we can protect our students, teachers, and the broader community by using simple everyday actions that protect people from other types of respiratory viruses. Our teachers, school nurses, and staff are working carefully to encourage these simple and effective habits of frequent handwashing, covering every cough or sneeze, and cleaning classroom tables/surfaces frequently.

To stay current with the most recent information from the CDC related to COVID-19, please utilize the following link.
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

We appreciate your attention to this matter.

Sincerely,

Lee Ann Kwiatkowski

*Director of Public Education, CEO
Muncie Community Schools*